

## Privacy Notice

Reference is made to your Personal Data ("Personal Data") (as defined in the Personal Data Protection Act B.E. 2562 ("PDPA") and/or those of directors/executives/employees/officers or any person ("Data Subject") collected by Esso (Thailand) Public Company Limited, ExxonMobil Limited, ExxonMobil Exploration and Production Khorat Inc and ExxonMobil affiliates in Thailand (collectively referred to as "Company") from you who is our customer, business partner, officer, operator, contractor, candidate, supplier, former operator or service provider and any person having business relationship with the Company ("Data Provider") before June 1, 2022.

The Company hereby notifies you that Personal Data of those Data Subject shall be safely retained in system of the Company and/or relevant affiliates for the period necessary for any or all purposes of collection prescribed in this Privacy Notice. The Data Subject may submit a written request to withdraw the consent ("Withdrawal of Consent Request") for collection, use or disclosure of Personal Data to the Company at the following address:

Data Privacy Contact Thailand

Data Privacy Office

3195/17-29 Rama IV Road, Klong Ton, Klong Toey, Bangkok 10110

[data.privacy.office@exxonmobil.com](mailto:data.privacy.office@exxonmobil.com)

Please be notified that there may be a restriction on the right to consent withdrawal by law or by the agreement that beneficial to you. Also, the Withdrawal of Consent Request shall not affect the collection, use or disclosure of Personal Data conducted according to your prior consent or any other legal basis other than consent basis.

In case you provided Personal Data of other Data Subject, by virtue of this Notice, you hereby represent and warrant that:

1. you have verified and validated an accuracy of Personal Data provided to the Company and you will notify the Company of any modification of such Personal Data; and
2. you represents that you have obtained all relevant consent required for or have legal basis for the collection, use, disclosure and/or transfer of such Personal Data pursuant to relevant laws and regulations.

The Company hereby request the Data Provider or Managing Director or equivalent notifies the Data Subject of the collection, use, disclosure and/or transfer of such Personal Data by the Company as mentioned above. The Data Provider and Data Subject may refer to our Privacy Statement and Privacy Notice of the Company at [www.esso.co.th](http://www.esso.co.th).

Issued on 26th May 2022

## Purposes of the collection, use, disclosure and/or transfer of Personal Data

Clause	Purposes
(1)	For contacting and coordination in relation to the business operation of the Company such as having business contact, appointment, attendance, conference, meeting and converse in relation to products or services and relevant projects of THE COMPANY or the projects relating to THE COMPANY including the recording of details concerning such contact.
(2)	For the collection and use of your personal data such as name-surname, position, work unit and picture-video in relation to the operations and activities of the Company for dissemination or public relations through relevant channels such as internal email of the Company and group companies, the Company's website, YouTube or other online media of the COMPANY or other media such as television and publication, etc.
(3)	For using as information on the application for using electronic work system or enabling the right to access or use internet or relevant electronic systems.
(4)	For the business planning, reporting and estimation, risk management, audit supervision including the internal audit of the internal audit office and internal management in the organization, including for the benefit of internal operations within the Company in relation to the disbursement of payment of the accounting and finance unit of the Company.
(5)	For using as information in the proceedings in relation to Know Your Customer and/or Due Diligence concerning the Company's operation including the due diligence investigation on the status of business or other types of profile inspection for evaluation on the appropriateness or risk assessment before making a decision to enter into relevant transactions together with identity proof and verification or the verification of authority, the granting and obtaining of authority for the execution of any agreement or contract with the Company.
(6)	For the proceedings in relation to the assignment of any right, duty and benefit such as merger and acquisition, separation or business transfer which has duly been conducted in accordance with the laws.
(7)	For using as database of the stakeholders of the Company and/or using as an information for relationship management or relevant coordination in relation to the Company.
(8)	For the disclosure of information necessary for the compliance with relevant evaluation criteria participated by the Company.

(9)	For the investigation and inquiry of the complaint in the organization, corruption prevention or any other legal proceeding including the inspection and administration of complaints and allegations in relation to the operation of the Company or the related person for transparency and justification of all parties.
(10)	For accepting the application or consideration on the participation in relevant projects or activities of the Company such as field trip activity, technical visit, site visit, receiving donation, seminar, training project or other projects of the Company or the projects that the Company proceeded in cooperation with the third parties or government authorities, etc. as well as the relevant proceedings in relation to the activity participation such as answering quiz for reward, the delivery of reward, the proceeding for management and administration concerning your health, hygiene and safety such as the arrangement of health insurance for participating the field trip, etc.
(11)	For maintaining security in building area, terminals and premises of the Company, Esso service stations including the exchange of cards for the entry and exit of such area, the recording of videos of the visitors of the Company or the buildings by closed-circuit television (CCTV).
(12)	For the establishment of legal claim, the granting or obtaining of authority, the compliance, exercise or defense of legal claim and relevant legal proceedings as well as the proceedings for legal execution.
(13)	For compliance with laws or compliance with court's summon, letter or order of authorities, independent organizations or officers having duties and powers under the laws such as the compliance with a summon, writ of attachment, order of the court, police officers, public prosecutors and government authorities including the reporting or disclosure of information to the shareholders, government authorities or independent organizations such as Energy Regulatory Commission, Ministry of Energy, Revenue Department, Land Department, State Audit Office, the Office of National Anti-Corruption Commission, etc. for compliance with relevant laws.
(14)	For the compliance with laws concerning public interest in respect of public health such as health protection against dangerous communicable disease or epidemic which may be contagious or spread into the kingdom.
(15)	For the management and administration concerning your health, hygiene and safety.

(16)	<p>When you use our online social media, the Company may collect, use or disclose your personal data pursuant to the following purposes:</p> <ul style="list-style-type: none"> <li>a) For the performance measurement and the analysis on market survey and market strategies including for business planning, reporting and estimation;</li> <li>b) For opinion survey, analysis, research and development of products, services and activities of the Company to be more suitable with your requirement and for the development of communication and public relations to be suitable with your requirement;</li> <li>c) For the risk management, audit supervision including for the internal audit of the internal audit office and internal management and administration in the organization such as for inspection and prevention of corruption, etc.;</li> <li>d) For contacting in order to request for additional information, complaint inspection, complaint management, performance record keeping and the proceedings in accordance with internal procedures of the Company;</li> <li>e) For selection of activity participants, answering quiz through online channels, announcement of activity result, giving of rewards to participants in accordance with conditions prescribed by the Company as well as keeping as database of the profile of activity participants of the Company;</li> <li>f) For the compliance with laws, investigation and inquiry pursuant to legal proceedings and any other rule and regulation and for reporting or disclosure of information to government authorities or any other organization by the virtue of the laws or the court's order including for the establishment, compliance, exercise or defense of legal claim.</li> </ul>
(17)	<p>For consideration and approval on the request for purchase of product and/or using of service including the procedures for identity verification, verification of authority, granting and obtaining of authority, risk assessment for entering into relevant transactions and the proceedings in accordance with relevant internal procedures of THE COMPANY for entering into agreement, the operation under the agreement, product delivery, provision of service including contacting and coordination, collection of expenses and delivery of relevant documents, etc.</p>
(18)	<p>For the benefit in the evaluation, improvement and development of products, the provision of services and relevant sales promotions of the Company including for surveying</p>

	satisfaction concerning products and services of the Company so that they are appropriate and suitable with your requirement.
(19)	For using as information and supporting documents for any proceeding with banks, financial institutions, Department of Business Development, Revenue Department, Excise Department, Stock Exchange of Thailand, the Office of Securities and Exchange Commission and other relevant external authorities
(20)	To comply with laws, investigation, legal proceeding of any laws and regulation relating to health, safety and environment in the work place or health of former and current employees, operators or service providers of the Company; to report or disclose information to government authority or any other organization by virtue of law or court order including establishment of legal claims or defense of legal claims under laws and regulations relating to health, safety and environment in the work place and other laws and regulation relating to the operation of the Company
(21)	For processing activities required for trade partner and any person having business relationship for the following purposes: <ul style="list-style-type: none"> <li>a) For bids submitted electronically, to identify you as an authorized user and grant you access to the procurement platform in order to permit electronic bidding</li> <li>b) Bid evaluation, administration of the agreement, document repository and supplier management</li> <li>c) Due diligence of suppliers and third parties</li> <li>d) To identify you as an authorized user of the Site for the purposes of account and Site information management</li> <li>e) For analytical and statistical purposes</li> <li>f) For non-disclosure agreement preparation</li> </ul>